

23 February 2026

Online Permission for Regular Offsite School Activities

Dear Parents and Carers

Over the course of the year, your child is likely to participate in a variety of regular offsite activities within normal school hours. For example, school sports carnivals, in-school sport and Time to Thrive activities etc.

Rather than requesting your authorisation for each regular offsite activity, we ask that you grant a one-off permission (for events occurring from now until the end of the year) via the Edumate event *Permission for Regular Offsite School Activities*. This is available via the Parent Portal. Please complete this via Monday 2 March 2026.

To ensure the safe and responsible organisation of these events, the College will adhere to the following:

- Notification: Your child will be formally notified, and a letter will be attached to the relevant event on the Parent Portal
- Safety: As part of the Workplace Health and Safety program within the College, a risk assessment (if required) will be carried out for the activity, venue, and external provider
- Supervision: The appropriate staff to student ratios will be upheld in-line with school policies
- Transportation: The school will ensure adequate and safe transport is provided for all students. Offsite activities may require transport via the school bus, external charter group or train
- Excluded events: Additional permission from parents/guardians will be sought for:
 - Activities that pose significantly greater risk, e.g. open water activities
 - Excursions
 - Offsite representative sports and co-curricular activities, e.g. camps

If you have any questions regarding this matter, please do not hesitate to contact me.

Kind Regards



Mr Liam Bailey
Deputy Principal Head of Senior School